

Au Pair Visa

This is a visa for applicants who have not completed their 27th year of age upon application and are at least 18 years of age wishing to work as an Au Pair in a host family in Germany.

The duration of an Au Pair stay must not exceed 12 months. The placement can be organized through an Au Pair agency or through a direct agreement between the host family and the Au Pair applicant.

The fee for an Au Pair visa is the equivalent of 75 Euro. The fee must be paid in cash, in Uganda Shillings upon application.

Applications must be submitted in person and may not be submitted by courier, regular post, fax or e-mail. The appointment has to be made through our online appointment system.

Please note that only complete applications will be accepted. In order to ensure that your application is processed without delay, **please submit the following documents in original and two copies as indicated below**. Unfortunately, copies cannot be provided by the German Embassy.

Original documents:

- Two duly completed application forms "Application for a National Visa" (please ensure that you sign the form)
- A valid passport with at least two blank pages and valid for at least another six months after your return to your home country (please ensure that your passport is signed) with two copies of the passport including bio-data page and the page with the passport file number
- Two recent passport photographs according to biometric specifications
- Two Declarations of True and Complete Information in accordance with Section 54(2)8 & 53 Residence Act, signed and dated (to be obtained from the website)

Original and two copies:

- Motivation letter (also showing the relevance of the Au Pair stay for your future plans)
- Au Pair contract of employment with the host family, that stipulates the Au Pair's rights and duties (such as allowance of 280,- EUR minimum per month; 2 days of holiday per month, max. working hours of 30 hours per week and 6 hours per day; health insurance, participation in a German language course), host family speaks German as a mother tongue
- Proof of German language knowledge according to Level A1, e.g. International A1 certificate (SD1)
- School or university certificates, proof of current occupation
- Certificate of good conduct from Interpol, not older than three months
- Proof of health insurance valid from date of arrival and for the duration of stay in Germany (German statutory/national or private health insurance)
- Extended Register Certificate of the host family (erweiterte Meldebescheinigung)
- Filled-in questionnaire by the host family. *The questionnaire ("Fragebogen") can be found here:*
<https://www.arbeitsagentur.de/unternehmen/arbeitskraefte/au-pair>

Important Notes

Please note that each visa application is reviewed individually. Therefore, the requested documents may vary. The German Embassy reserves the right to ask for additional documents. The submission of the above-mentioned documents does not guarantee the issuance of a visa. Applicants may, at any time, be asked for a personal interview. Submission of incomplete documentation or refusal to attend the mandatory visa interview will result in a refusal of your visa application. Once a visa has been issued, the purpose of the trip may not be altered.

It takes approximately two to three months to process your visa application. **We strongly recommend that you do not purchase an airline ticket unless the visa has been granted.** We kindly ask that no status requests on the visa application be made during the first two months. We will notify the applicant on any change of status or progress of the application as soon as possible and whenever the need arises.

Upon receiving the visa: Please check visa data for possible mistakes as soon as you receive your passport. Pay particular attention to the visa's validity (start and end dates). Also check the correct spelling of your name as well as the number of entries you were granted. The visa section must be informed of possible mistakes immediately and cannot be held responsible for any problems that occur as a result of incorrect data or a missing signature in the travel document.

This fact sheet is regularly updated but makes no claim to be complete.